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2023 Directorate of Innovation

Job Title: Industrial Development Officer

Requisition ID: **3062**
 Grade: **P3**
 Country: **Austria**
 Duty Station: **Vienna**
 Category: **Professional and Higher**
 Type of Job Posting: **Internal and External**
 Employment Type: **Staff-Full-time**
 Appointment Type: **Fixed Term - 100 series**
 Minimum Annual Salary: **93,488 USD**
 Application Deadline: **7-Nov-2023, 11:59 PM (CEST)**

Vacancy Announcement

Female candidates from all Member States are particularly encouraged to apply.

I. Organizational Context

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. The mission of UNIDO, as described in the Lima Declaration adopted at the fifteenth session of the UNIDO General Conference in 2013 as well as the Abu Dhabi Declaration adopted at the eighteenth session of UNIDO General Conference in 2019, is to promote and accelerate inclusive and sustainable industrial development (ISID) in Member States. The relevance of ISID as an integrated approach to all three pillars of sustainable development is recognized by the 2030 Agenda for Sustainable Development and the related Sustainable Development Goals (SDGs), which will frame United Nations and country efforts towards sustainable development. UNIDO's mandate is fully recognized in SDG-9, which calls to "Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation". The relevance of ISID, however, applies in greater or lesser extent to all SDGs. Accordingly, the Organization's programmatic focus is structured in four strategic priorities: Creating shared prosperity; Advancing economic competitiveness; Safeguarding the environment; and Strengthening knowledge and institutions.

Each of these programmatic fields of activity contains a number of individual programmes, which are implemented in a holistic manner to achieve effective outcomes and impacts through UNIDO's four enabling functions: (i) technical cooperation; (ii) analytical and research functions and policy advisory services; (iii) normative functions and standards and quality-related activities; and (iv) convening and partnerships for knowledge transfer, networking and industrial cooperation. Such core functions are carried out in Departments/Offices in its Headquarters, Regional Offices and Hubs and Country Offices.

DIRECTORATE OF SDG INNOVATION AND ECONOMIC TRANSFORMATION (IET)

The Directorate of SDG Innovation and Economic Transformation (IET), headed by a Managing Director, is responsible for the development of innovative UNIDO services in the areas of agro-industry and agribusiness, sustainability standards and fair production, and climate-relevant or climate-improving technologies. It is also, in collaboration with ODG, responsible for developing innovative technical cooperation concepts, identifying new sources and means of finance and entering into new partnerships with a broad range of relevant stakeholders.

The Directorate houses the Divisions of Coordination and Integration Support (IET/CIS), Quality, Impact and Accountability (IET/QIA), Agribusiness and Infrastructure Development (IET/AGR), Innovative Finance and International Financial Institutions (IET/IFI), Fair Production, Sustainability

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Standards and Trade (IET/PST), Public-Private Partnerships (IET/PPP), and Climate and Technology Partnerships (IET/CTP). The Directorate also ensures close coordination and collaboration among the Divisions and relevant entities in the Directorate of Global Partnerships and External Relations (GLO) and the Directorate of Technical Cooperation and Sustainable Industrial Development (TCS).

Division of Agribusiness and Infrastructure Development (IET/AGR)

The Division provides technical cooperation services to assist the modernization of agriculture and agro-industry, especially in less-developed countries, ensuring that enterprises add value to primary agricultural production, substitute the imports of food and other value-added agricultural products, and participate effectively in local, regional and global value chains. Where needed, it will develop infrastructure and agro-industrial parks and capacities for agro-industrialization, value addition, quality assurance and food safety. It will also bring innovative approaches to Member States to fully benefit from carbon-neutral and biodiversity-enhancing agricultural and agro-industrial production and development opportunities in the green and blue bioeconomy.

Rural Development, Agro-industries and Industrial Parks Unit (IET/AGR/RAP)

The position is located in the Rural Development, Agro-industries and Industrial Parks Unit (IET/AGR/RAP) that aims to improve rural livelihoods by extending and professionalizing agro-industrial production, infrastructure supply and employment. It provides technical cooperation services to develop formal and informal enterprises and entrepreneurs that produce and source agricultural products – directly or through business-development service agents – with support for business planning, technology adoption, investment planning, product improvement, quality compliance and marketing.

The Unit also promotes the planning for the development of the necessary infrastructure for the transportation of intermediary and final products and related basic infrastructure (land, electricity, water, communication, waste treatment, etc.) required for agro-processing and value addition, making use, among others, of sustainable agro-industrial park development schemes.

The Industrial Development Officer works under the overall guidance of the Director/Chief, Division of IET/AGR; the direct supervision of the Chief/Team Lead of the Unit; and in close collaboration with the colleagues to support the mandate of the Division and the Unit.

The Industrial Development Officer is expected to deliver: (a) work that contains in-depth analyses contributing to results achieved by the Department; (b) in creating an enabling environment for team work which is catalytic to achieving results; (c) in building relationships which contributes to partnerships resulting in strategic collaborations and (d) in achieving results within a professional team.

The UNIDO Staff Performance Management System reinforces the collaboration within formal units as well as among cross-functional teams. In this context, the incumbent collaborates with his/her supervisor and colleagues, within as well as outside the unit. Within the formal teams, the incumbent may be expected to backstop other team members as required.

Staff members are subject to the authority of the Director-General and in this context all staff are expected to serve in any assignment and duty station as determined by the needs of the Organization.

II. Main Responsibilities

As a team-leader or member, whether on a divisional, cross-functional or cross sectoral level, the incumbent shall carry out the following generic activities to achieve the results of the Division and the outcomes of Department:

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Job Description of Field Project

- **Programme Development:** Develop and formulate technical cooperation projects/programmes in the areas of infrastructure development, agriculture and industry linkages, agro-industrial parks and industrial clusters; in line with the guidelines and procedures governing the delivery of UNIDO services, and obtaining internal approval.
- **Programme Implementation:** Assume responsibility for the provision of projects/programme implementation services ensuring that assigned inputs are delivered on time at the right level of quality and within the allocated budget. This will entail the preparation of the necessary inputs (consultant job descriptions, terms of reference, training arrangements, equipment specifications, etc.), monitoring progress in implementation, including missions to the project site, as well as taking part in oversight meetings in the field and at headquarters, and assisting the Evaluation Group in its evaluations of projects/programmes.
- **Resources Mobilization:** Cooperate with other units in-house in mobilizing the funds necessary for project and programme implementation.
- **Global Forum Function:** Assist in the preparation for UNIDO's global forum activities (conferences, seminars, expert group meetings, etc.) and in their running. Prepare technical papers or other inputs for external seminars, conferences, expert group meetings, etc. Prepare UNIDO publications and other information dissemination aids and tools. Keep abreast of technical and economic developments in the areas of the Division's mandate through close contacts with specialized institutions and industry representatives, following the technical press, market developments and trends.
- Perform other related duties and assignments as required by the Chief of the Division or Director of the Department.

III. Core Values and Competencies

Core Values

- WE LIVE AND ACT WITH INTEGRITY:** work honestly, openly and impartially.
- WE SHOW PROFESSIONALISM:** work hard and competently in a committed and responsible manner.
- WE RESPECT DIVERSITY:** work together effectively, respectfully and inclusively, regardless of our differences in culture and perspective.

Key Competencies

- WE FOCUS ON PEOPLE:** cooperate to fully reach our potential -and this is true for our colleagues as well as our clients. Emotional intelligence and receptiveness are vital parts of our UNIDO identity.
- WE FOCUS ON RESULTS AND RESPONSIBILITIES:** focus on planning, organizing and managing our work effectively and efficiently. We are responsible and accountable for achieving our results and meeting our performance standards. This accountability does not end with our colleagues and supervisors, but we also owe it to those we serve and who have trusted us to contribute to a better, safer and healthier world.
- WE COMMUNICATE AND EARN TRUST:** communicate effectively with one another and build an environment of trust where we can all excel in our work.
- WE THINK OUTSIDE THE BOX AND INNOVATE:** To stay relevant, we continuously improve, support innovation, share our knowledge and skills, and learn from one another.

IV. Minimum Organizational Requirements

Education: Advanced university level degree (Master's or equivalent) in Economics, Agri-business, Engineering, Environmental Management, Business Management or another field relevant to UNIDO's mandate, **is required.**

Experience:

A minimum of five (5) years of relevant professional experience, including some at the international level, involving technical cooperation in developing countries, **is required.**

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2023 Recruitment Policy Framework

Experience in all phases of the Project Cycle **is required**.
 Experience in agro-industrial parks, infrastructure development, food value chains **is required**.
 Experience in evaluating the needs, conditions and problems in developing countries **is desirable**.

Languages: Fluency in written and spoken English **is required**. Fluency in French is **desirable**.

NOTE: UNIDO professional level applicants are required to have served at least one year in their current position, if applying for a higher-level position. However, the seniority-in-grade requirements for applying for higher level positions, as per paragraphs 1b and 7b of the HRMF, have been waived.

UNIDO General Service applicants are required to be at least at the GS-5 level, to have served in their current position for at least two years; and to have served in UNIDO for at least five years.

For further information on salaries, refer to the International Civil Service Commission website: <https://icsc.un.org/>

Employees of UNIDO are expected at all times to uphold the highest standards of integrity, professionalism and respect for diversity, both at work and outside. Only persons who fully and unconditionally commit to these values should consider applying for jobs at UNIDO.

All applications must be submitted online through the Online Recruitment System. Correspondence will be undertaken only with candidates who are being considered at an advanced phase of the selection process. Selected candidate(s) may be required to disclose to the Director General the nature and scope of financial and other personal interests and assets in respect of themselves, their spouses and dependents, under the procedures established by the Director General.

Visit the UNIDO careers site for details on how to apply: <https://careers.unido.org/>

NOTE: The Director General retains the discretion to make an appointment to this post at a lower level.

Notice to applicants:

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Job Description Print Preview

Job Title: Industrial Development Officer (Food Safety)

Requisition ID: 3039

Grade: P3

Country: Austria

Duty Station: Vienna

Category: Professional and Higher

Type of Job Posting: Internal and External

Employment Type: Staff-Full-time

Appointment Type: Fixed Term - 100 series

Minimum Annual Salary: 93,488 USD

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The Directorate houses the Divisions of Coordination and Integration Support (IET/CIS), Quality, Impact and Accountability (IET/QUA), Agribusiness and Infrastructure Development (IET/AGR), Innovative Finance and International Financial Institutions (IET/IFI), Fair Production, Sustainability Standards and Trade (IET/PST), Public-Private Partnerships (IET/PPP), and Climate and Technology

UNIDO, 2023

Job Description Post Position

Partnerships (IET/CTP). The Directorate also ensures close coordination and collaboration among the Divisions and relevant entities in the Directorate of Global Partnerships and External Relations (GLO) and the Directorate of Technical Cooperation and Sustainable Industrial Development (TCS).

Division of Agribusiness and Infrastructure Development (IET/AGR)

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Food Security and Food Systems Unit (IET/AGR/FSS)

The position is located in the Food Security and Food Systems Unit (IET/AGR/FSS) that promotes the development of food industries and food value chains and the production of local food products in less-developed countries to end hunger and ensure food and nutrition security while generating income and employment adhering to principles of sustainable industrial development.

It provides a range of technical assistance services that allow food enterprises - including in the informal sector and especially SMEs - to extend their production, improve their products, comply with quality and other standards, become more competitive and deliver adequate and nutritious food to local populations and for export. Where opportune, it also promotes the development of food safety compliance infrastructure and building related food safety systems capacities.

The Industrial Development Officer works under the overall guidance of the Chief of IET/AGR/FSS, and in close collaboration with the colleagues to support the mandate of the Division and the Unit.

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II. Main Responsibilities

As a team-leader or member, whether on a divisional, cross-functional or cross sectoral level, the incumbent shall carry out the following generic activities to achieve the results of the Division and the outcomes of Department:

- **Programme Development:** Develop and formulate technical cooperation projects/programmes, identify and manage partnerships, in the area of food safety systems including programs related to food safety regulatory framework, food safety standards and schemes, food safety certification and conformity assessment services; in line with the

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Job Description/Post Preview

Experience in evaluating the needs, conditions and problems in developing countries, is **desirable**.

Languages. Fluency in written and spoken English **is required**. Fluency in or working knowledge of other United Nations language(s), is **desirable**.

NOTE: UNIDO professional level applicants are required to have served at least one year in their current position, if applying for a higher-level position. However, the seniority-in-grade requirements for applying for higher level positions, as per paragraphs 18 and 7A of the HRMF, have been waived.

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Job Description Print Preview

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- **Programme Development:** Develop and formulate technical cooperation projects/programmes, identify and manage partnerships, in the area of food security and food systems development including programs related to food value chain development, post-harvest losses management and food SMEs development; in line with the guidelines and procedures governing the delivery of UNIDO services, and obtains internal approval.

UNIDO, 2023

Job Description - Food Systems

- **Programme Implementation:** Assume responsibility for the provision of projects/programme implementation services ensuring that assigned inputs are delivered on time at the right level of quality and within the allocated budget. This will entail the preparation of the necessary inputs (consultant job descriptions, terms of reference, training arrangements, equipment specifications, etc.), monitoring progress in implementation, including missions to the project site, as well as taking part in oversight meetings in the field and at headquarters, and assisting the Evaluation Group in its evaluations of projects/programmes.
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- Perform other related duties and assignments as required by the Chief of the Division or Director of the Department.

iii. Core Values and Competencies

Core Values

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iv. Minimum Organizational Requirements

Education: Advanced university level degree (Master's or equivalent) in Agriculture, Economics, Business Administration, Food Science, Agri-business Industry, Food Engineering, or another field relevant to UNIDO's mandate, **is required.**

Experience:

- A minimum of five (5) years of relevant professional experience, including some at the international level, involving technical cooperation in developing countries **is required.**
- Experience in all phases of the Project Cycle **is required.**
- Experience in the thematic work of food security and food systems development technical cooperation **is required.**
- Experience in evaluating the needs, conditions and problems in developing countries **is desirable.**

