

# SNU President Fellowship Program

## Application Checklist

Name	University (as a faculty)
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\*Mandatory/holders only

No.	M/H	Required Documents & Order	Check	
1	M	Application form (APPLICATION FOR 『SNU PRESIDENT FELLOWSHIP PROGRAM』 )		
2	M	Certificate of employment (as a faculty member) OR Certificate of working experience (as a faculty member)		
3	M	Doctorate	Academic transcripts from undergraduate institution	
			Academic transcripts from graduate institution (Master's Course)	
			Graduate Certificate from undergraduate institution	
			Graduate Certificate from graduate institution (Master's Course)	
4	M	Recommendation letter from the Dean or President of your current university of your home country		
5	H	Video link (research and teaching achievements, study plan, goals after graduation) - included in the application form		
6	H	The documents that can certify achievement of research		
7	H	The documents that can certify extra-curricular activities		
8	H	Certificate of Korean language proficiency (TOPIK, Certificate of Language Center)		
		Certificate of English proficiency (Certificate of TOEFL or IELTS or TOEIC Score)		
9	H	The documents that can prove economic situation of family		

### Information on document submission

All applicants must submit their **application documents through e-mails as pdf format and also through post.**

All documents submitted by post should be originals. If original documents cannot be submitted, a copy of the original should be submitted with a seal affixed by an accredited institution.

Submitted documents will not be returned.

#### PDF Submission →

Submit all Required Documents (PDF version) to [intlscholarship@snu.ac.kr](mailto:intlscholarship@snu.ac.kr) (must be titled: SPF Spring 2024 (applicant's name))

#### Postal Submission (original documents) →

Submit all Required Documents (Original hard-copy documents) by post to below address :

Attn: Scholarship Coordinator, Office of International Affairs, Seoul National University, Bldg. 152, 1st Floor, administration Office ,



SEOUL NATIONAL UNIVERSITY  
**APPLICATION FOR**  
**『SNU PRESIDENT FELLOWSHIP PROGRAM』**  
**Spring 2024**

- Please type or print in English or Korean. This form is four pages in length.

**COLLEGE / DEPARTMENT**

Please specify the names of college or school, and major which you belong to at SNU (Doctoral Program).

College \_\_\_\_\_ Major \_\_\_\_\_

Admission Application Number (newly admitted students only) \_\_\_\_\_

**PERSONAL INFORMATION**

Name \_\_\_\_\_  
Family / Last                      Given / First                      Middle (if any)

Salutation                       Mr.                       Ms.

Korean Name \_\_\_\_\_

Passport Number \_\_\_\_\_

Resident Registration Number \_\_\_\_\_

Nationality \_\_\_\_\_

Date of Acquisition of your Nationality (YYYY.MM.DD.) \_\_\_\_\_

Place of Birth \_\_\_\_\_

Date of Birth (YYYY.MM.DD.) \_\_\_\_\_

Mailing Address                      Korea \_\_\_\_\_

Permanent Residence \_\_\_\_\_

E-mail \_\_\_\_\_

Phone                      Korea \_\_\_\_\_

Permanent Residence \_\_\_\_\_

Marital Status                       Single                       Married                       Other

**For married students only**

	Name	Date of Birth
Spouse		
Children		

Do you plan to live with your family for the duration of your educational program?

Yes (How long? \_\_\_\_\_)

No

## RESIDENCE INFORMATION (Newly admitted students ONLY)

Do you plan to live on campus dormitory (BK International house)?  Yes  No

If YES, please check type of room  Studio room (single/married couple only)  
 Family room (family of your spouse and children)

## EDUCATION INFORMATION

### UNDERGRADUATE (Bachelor's Degree)

University Name \_\_\_\_\_

Website \_\_\_\_\_

Major \_\_\_\_\_

GPA \_\_\_\_\_ out of \_\_\_\_\_

Dates Attended From \_\_\_\_\_ to \_\_\_\_\_ (YYYY.MM.DD)

### GRADUATE (Master's Degree)

University Name \_\_\_\_\_

Website \_\_\_\_\_

Major \_\_\_\_\_

GPA \_\_\_\_\_ out of \_\_\_\_\_

Dates Attended From \_\_\_\_\_ to \_\_\_\_\_ (YYYY.MM.DD)

## WORK EXPERIENCE (as a faculty at a university)

University Name \_\_\_\_\_

Department \_\_\_\_\_

Title \_\_\_\_\_

Name of courses you teach / Name of research you conduct \_\_\_\_\_

Period of Employment \_\_\_\_\_ years (From \_\_\_\_\_ to \_\_\_\_\_)

Reference \_\_\_\_\_

Reference's Email \_\_\_\_\_

## YOUTUBE Video Link

## (Research & Teaching Achievement, Study Plan, Goals after Graduation)

## ATTESTATION

I, \_\_\_\_\_, certify and agree that all the information provided in all parts of the application and any and all other attached documents are true and valid. I give the 『SNU President Fellowship』 Selection Committee and affiliated bodies all

**rights to verify any information I have in this application. I am aware that any omissions, falsifications, misstatements, or misrepresentations above may disqualify me for the scholarship.**

Printed Name :

Date :

**SPECIAL CONSENT TO COLLECTION·USE OF PERSONAL DATA**

**Seoul National University (SNU) offers International Scholarship programs for international students currently enrolled in Seoul National University. To process the application and any administrative actions under this program, SNU will collect and use the personal information of the students as follows, subject to Data Protection Law and relevant laws and regulations enacted by the Republic of Korea.**

<p><b>Purpose of Collection/Use</b></p>	<p><b>To implement and promote SNU International Scholarship Program</b>          - application review and screening, provision of academic services in relation to the Scholarship Selection, ranging from Identification of Participants, Payment of Scholarship, Record Keeping, Assessment on Continuous Promotion of Scholarship Program, Survey and Statistical Analysis other student support services.</p>
<p><b>Items to Be Collected</b></p>	<p>SNU collects personal information stated below directly from scholarship program applicants when they submit the application to SNU Office of International Affairs.          - Requirements: Name, Gender, Date of Birth, Contact details including Telephone numbers, Email address, Postal address, Place of Birth, Details of Work Experience, Name of University/College, Department, Major, Admission Year, Student ID, Scholarship Type, Semester to which you are promoted, Education, Study Plan, video URL, Reward Achievements, Other Scholarship benefits and the Amount thereof, Grade Transcript and Educational Record</p>
<p><b>Retention/Use Period</b></p>	<p>Personal information of scholarship students is collected and processed by the Office of International Affairs, the Division of Scholarship &amp; Welfare, and Educational Organizations (Colleges and Graduate Schools) and kept permanently by SNU for such purposes as academic report, with detailed records kept for defined periods. For the time being, this information is not used for other purposes.</p>
<p><b>Third Party Transfer of Personal Information</b></p>	<p>Korean Ministry of Education and affiliated organizations.</p>

**I confirm that I have read and understand the content of this Consent Form, and agree to the collection, use, and provision of the personal information I have provided in the application for the aforementioned purpose and period.**

\* You may refuse to consent to your personal information being collected/used. However, this personal information is essential for service provision, and so if you refuse consent you may not be able to use the service.

<input type="checkbox"/>	<b>By checking this Special Consent Form, I hereby testify that I explained the above to the relevant Information Principal and obtained legitimate consent from the latter. I have carefully read and sufficiently understood the above information.</b>	<input type="checkbox"/>	<b>I disagree.</b>
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Date: *MM. DD. YYYY.*

Applicant: \_\_\_\_\_ (signature)

### **A Statement of the Applicant's Study Plan**

Please describe why you want to pursue your education at SNU (with a detailed study plan), and also explain why you are a deserving candidate for the SNU President Fellowship scholarship program.



# SNU President Fellowship Program Application

## Guidelines for Spring 2024

### ❖ SNU President Fellowship Program (SPF)

#### ◆ Overview

**SNU President Fellowship Program** is one of SNU's most prestigious scholarship programs, launched to provide opportunities to faculty members of major universities in developing countries to pursue Ph.D. degrees at SNU.

#### ◆ Eligibility

An applicant must be both:

1. a **faculty** member of a major university in a developing country **WITHOUT** a Ph.D. degree, who holds a master's degree or higher from an accredited institution
  - The SPF Program recognizes applicants as a faculty member if the applicant satisfies at least one of the below conditions :
    - (a) an applicant who is employed to teach an academic course or to conduct academic research
    - (b) an applicant who is an expected master's degree holder who has been employed for at least six months until now to teach an academic course or to conduct an academic research
  - The applicant must be able to prove that the he/she is **now currently employed** as one of the below positions at an university:
    - Professor
    - Associate Professor
    - Assistant Professor
    - Research Professor
    - Lecturer
    - Instructor
    - Teaching Assistant
    - Research Assistant

(※NOTE: if the applicant's certificate can show that he/she qualifies for the conditions (a) or (b), other positions/ranks other than the ones mentioned above may be recognized as the equivalent)
2. a newly admitted student to SNU as Ph.D. student for the **Spring 2024 semester**
  - ※ Priority will be given to faculty members from major universities in developing countries in Asia, Africa, South America etc.

#### ◆ Details of the Award

- Full tuition fee for six semesters
- KRW 1,500,000~2,000,000 monthly stipend for 3~4 years
- A round-trip airfare(economy class based on GTS system)
- Korean language training (only evening class during regular semesters)
- National health Insurance coverage(amount of coverage can differ depending on the recipient's situation)
- Child care support (amount of coverage can differ depending on the recipient's situation)

◆ Required Documents

- SPF Spring 2024 application form (including study plan)
- certificate of employment (as a faculty member)

☞ the certificate must state:

- (1) the name of the university the applicant is currently registered as a faculty member
- (2) the address of the university the applicant is currently registered as a faculty member
- (3) the department the applicant is employed in as a faculty member
- (4) the name of the position that the applicant is employed as a faculty member
- (5) since when the applicant was employed at the university as a faculty member

☞ **the applicant's certificate of employment must state:**

- confirmation that the university he/she is employed at as a faculty member that they will maintain their position as a faculty member at the university after the applicant returns after achieving a Ph.D at Seoul National University
  - academic transcript and graduation certificate (for both undergraduate and master's degree)
  - recommendation letter from the Dean or President of your current university of your home country
  - video link (academic achievements, plan, goals after graduation) \* **not mandatory, bonus points given** (applicants should submit their video files using the specified method(through Vimeo, YouTube))
- ※ Please refer to the 'SNU President Fellowship Program Application Checklist' (1st page of SPF application form)

◆ SPF Application Timeline for Spring 2024 Semester

Timeline	Requirements
<b>July 3, 2023 (Mon.) 10:00</b> - <b>July 7, 2023 (Fri.) 17:00</b>	+ Online SPF application should be done through SNU Office of Admissions Website ( <a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a> ) <b>within the admissions application period.</b> + <a href="#">Check the SPF application check box to make your online SPF application</a>
<b>July 3, 2023 (Mon.)</b> - <b>July 31, 2023 (Mon.)</b>	+ Submit your SNU President Fellowship Program application documents to the SNU Office of International Affairs (scanned file as pdf format and original documents must all be submitted) ※ PDF Submission → Submit all required documents ( <b>PDF version</b> ) to <a href="mailto:intlscholarship@snu.ac.kr">intlscholarship@snu.ac.kr</a> (must be titled: SPF Spring 2024 (applicant's name)) ※ Postal Submission (original documents) → Submit all Required Documents ( <b>hard-copy documents</b> ) by post to below address : Attn: Scholarship Coordinator, Office of International Affairs, Seoul National University, Bldg.152, 1 <sup>st</sup> Floor, administration office, 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea (Tel: +82-2-880-2519)



Timeline	Requirements
<b>August, 2023</b>	<ul style="list-style-type: none"> <li>✦ First level of screening of application documents</li> <li>※ The applicant MUST 1) complete the online application through the SNU admissions webpage 2) submit his/her application documents to the SNU Office of International Affairs by post and e-mail</li> </ul>
<b>November 24, 2023 (Fri.), After 17:00</b>	<ul style="list-style-type: none"> <li>✦ Announcement of Final Admissions Results for Spring 2024</li> </ul>
<b>Late November, 2023</b>	<ul style="list-style-type: none"> <li>✦ Announcement of applicants who have passed the first level of screening of application documents (those who will go on to the interview held by the ‘SPF Selection Committee’)</li> <li>※ Announced by the SNU OIA</li> </ul>
<b>November, 2023 (TBA)</b>	<ul style="list-style-type: none"> <li>✦ Interview (held by the SNU OIA)</li> </ul>
<b>December, 2023 (TBA)</b>	<ul style="list-style-type: none"> <li>✦ Announcement of the final results of the SPF Program of Spring 2024</li> </ul>

※ Forms of SPF Application, Personal Statement and Study Plan, Recommendation Letters, etc. can be found on the SNU OIA website(<https://oia.snu.ac.kr/>)

الجمهورية الجزائرية الديمقراطية الشعبية  
République Algérienne Démocratique et Populaire

Ministère de l'Enseignement Supérieur  
et de la Recherche Scientifique

Direction de la Coopération et des  
Échanges Universitaires

N° : 1666 /D.C.E.U/ 2024

Alger, 30 juin 2024

Messieurs les Présidents  
des conférences régionales des universités

**Objet:** Offre de bourse de Seoul National Université

J'ai l'honneur de vous informer que le Ministère de l'enseignement supérieur et de la recherche scientifique est destinataire d'une offre de bourses d'études doctorales dans différentes spécialités au titre de l'année universitaire 2025, émanant de Seoul National Université.

Seoul National Université, prendra en charge les frais de scolarité, le billet d'avion et un per diem.

Vous trouverez ci-joint, en langue anglaise, une documentation se rapportant aux modalités de sélection des candidats des conditions d'admission et le dossier de demande d'inscription.

La période d'inscription en ligne s'étale du 08 juin au 11 juillet 2024 sur le site web réservé à cet effet : <https://en.snu.ac.kr/admission>.

Je saurais gré, de bien vouloir procéder à une large diffusion de ce programme auprès de tous les établissements universitaires et de nous faire parvenir la liste des étudiants ayant candidaté à ce programme .

Considération distinguée

Rachid HAMDI

Directeur de la Coopération et des Echanges Universitaires  
2024.06.30 14 :06 :50-07'00'